

TOWNSHIP OF MOORESTOWN ZONING PERMIT APPLICATION

PLEASE PRESENT \$50.00 (CASH OR CHECK) WHEN SUBMITTING THIS APPLICATION.

1. Block _____ Lot _____ Zone _____

Property Location: _____

Name of Business/Tenant: _____

Are you a covered person under Daniel's Law? Yes ___ No ___

2. Owner's Name: _____

Address: _____

Phone: _____ Email: _____

3. Applicant's Name: _____

Address: _____

Phone: _____ Email: _____

4. Use of Property: **Former Use:** _____ **Proposed Use:** _____

Description of Work: _____

5. **Attached Building & Lot Coverage Worksheet MUST be completed in its entirety UNLESS proposed work is a fence or entirely interior (i.e. finished basement). Please attach a copy of the Survey showing all Existing and Proposed Improvements.**

6. Is there a prior and/or pending Zoning or Planning Board approval involving this property? If Yes, please provide the following information and a copy of the resolution.

Date & Type of Approval: _____ Resolution# _____

7. **CIRCLE ONE PLEASE:** I am the *Property Owner, Contractor, Tenant, Other* making this application. I hereby certify that the owner of record authorized the proposed work and, as his/her/their agent, we agree to conform to all applicable laws and regulations of this jurisdiction.

Signature

Date

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**OFFICE USE ONLY - \$50.00**

Cash - \$50.00

Check # \_\_\_\_\_ Rec'd By \_\_\_\_\_ Date \_\_\_\_\_ Control # \_\_\_\_\_

Application APPROVED Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Application DENIED Date: \_\_\_\_\_

Comments: \_\_\_\_\_

**DPW/UTILITY DEPT. APPROVAL** Date \_\_\_\_\_ Approved By: \_\_\_\_\_

\_\_\_\_\_  
Christopher McSween, Zoning Officer

\_\_\_\_\_  
Date

## BUILDING & LOT COVERAGE WORKSHEET

Please fill out the worksheet as completely as possible. Include any items being removed in the **PROPOSED** column so that the total square footage accurately reflects the work being done.

Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Zone: \_\_\_\_\_

Lot Size (1 acre = 43,560 square feet): \_\_\_\_\_ sq. ft.

| ITEM DESCRIPTION                                                                       | EXISTING AREA<br>(SQUARE FEET) | EXISTING AREA<br>+ PROPOSED<br>(SQUARE FEET) | REMARKS<br>(DIMENSIONS, COMMENTS)                                                              |
|----------------------------------------------------------------------------------------|--------------------------------|----------------------------------------------|------------------------------------------------------------------------------------------------|
| 1. BUILDING FOOTPRINT<br>(house & attached garage)                                     |                                |                                              |                                                                                                |
| 2. DETACHED GARAGE                                                                     |                                |                                              |                                                                                                |
| 3. OTHER ROOFED<br>STRUCTURES<br>(i.e. sheds, gazebos, covered<br>porches/decks, etc.) |                                |                                              |                                                                                                |
| 4. OTHER ACCESSORY<br>BUILDINGS (please specify)                                       |                                |                                              |                                                                                                |
| 5. OTHER ACCESSORY<br>BUILDINGS (please specify)                                       |                                |                                              |                                                                                                |
| 6. DRIVEWAY (including stone)                                                          |                                |                                              |                                                                                                |
| 7. SIDEWALK                                                                            |                                |                                              |                                                                                                |
| 8. PATIO                                                                               |                                |                                              |                                                                                                |
| 9. DECKING (not roofed)                                                                |                                |                                              |                                                                                                |
| 10. POOL (including surrounding<br>concrete deck)                                      |                                |                                              |                                                                                                |
| 11. OTHER<br>(please specify)                                                          |                                |                                              |                                                                                                |
| <b>BUILDING COVERAGE</b><br>(ADD ITEMS 1 THROUGH 5)                                    | _____ S.F.<br>_____ %*         | _____ S.F.<br>_____ %*                       | * DIVIDE THE TOTAL<br>SQUARE FOOT AREA BY<br>THE LOT SIZE TO<br>DETERMINE THE % OF<br>COVERAGE |
| <b>LOT COVERAGE</b><br>(ADD ITEMS 1 THROUGH 11)                                        | _____ S.F.<br>_____ %*         | _____ S.F.<br>_____ %*                       |                                                                                                |

TOTAL % BUILDING COVERAGE PERMITTED: \_\_\_\_\_ TOTAL % LOT COVERAGE PERMITTED: \_\_\_\_\_

\_\_\_\_\_  
PERSON COMPLETING WORKSHEET

\_\_\_\_\_  
DATE

Township of Moorestown  
Department of Community Development  
111 West Second St.  
Moorestown NJ 08057  
856-235-0912  
[www.moorestown.nj.us](http://www.moorestown.nj.us)

## Zoning Permit Application

### Zoning Office

Christopher McSween  
General

ext. 3023  
ext. 3071

Fax: 856-235-3081

### Construction Office

Joseph J. LaRocca, Construction Official  
General

ext. 3017  
ext. 3018

Fax: 856-235-3019

### **If the proposed work only requires Zoning approval,**

Please fill out the attached application form and submit it to the Zoning Department along with:

1. A copy of the Survey showing all Existing and Proposed Improvements
2. Building & Lot Coverage Worksheet
3. \$50.00 Fee (cash or check)
4. Approval from the Homeowner's Association (if your property has an HOA)

The Zoning Officer will review the submitted materials and either approve or deny within ten (10) days. If the Zoning Permit is approved, it is then sent to the Department of Public Works for review. Once our office receives the approved application form back from Public Works, the Zoning Permit will be mailed to the applicant and the proposed work can then begin.

### **If the proposed work needs Zoning and Building approval,**

Please submit the above-mentioned items to the Building Department. All construction and inspection questions should be directed to the Building Department.

All of the Area and Yard Requirements (i.e.: setbacks, impervious coverage, etc.) can be accessed through the Township Website at [www.moorestown.nj.us](http://www.moorestown.nj.us). Click on the link to access the Township Code Book <http://www.ecode360.com/MO1116>. These requirements are also available upon request at the Department of Community Development.

**“Covered persons” under Daniel’s Law. Daniel’s Law is a New Jersey statute that provides a means for certain public servants to request the redaction of certain personal information from public-facing State, county, and municipal websites.**