

**MOORESTOWN TOWNSHIP  
REQUEST FOR PROPOSALS**

Public Notice is hereby given that **SEALED PROPOSALS** will be received by the Township of Moorestown on Wednesday, **September 7, 2022** until at **3:30 P.M.** prevailing time at the Moorestown Township Offices, located at 111 West Second Street, Moorestown, NJ 08057 at which time and place bids will be publicly opened:

**RFP- REQUEST FOR PROPOSAL TO PROVIDE CONSTRUCTION  
ENGINEERING AND INSPECTION SERVICES FOR LENOLA TOWN  
CENTER IMPROVEMENTS  
Camden Avenue (CR 537) from Pennsauken Creek to Lenola Road (CR608)**

**FEDERAL PROJECT NUMBER: STP-0357 (301)  
DBE GOAL: 13.23%**

This Request for Proposals (RFP) is official notification of needed professional services. This RFP is being issued to solicit a letter of Interest (LOI) and other documents from firms qualified to perform engineering work on federal aid projects. A submittal does not guarantee that the firm will be contracted to perform any services but only serves notice that that firm desires to be considered.

**Prior to negotiations, the prime consultant, and each sub-consultant (A/E firm) must be approved by NJDOT for Cost Basis.** Please visit:

<http://www.state.nj.us/transportation/business/procurement/ProfServ/CostBasisApprov.shtm>  
for additional guidance and requirements.

This project involves Federal funding participation. The Township of Moorestown will conform to the procurement requirements by “Competitive Proposal Method” under the Brooks Act and Federal Policy Guide 23 CFR 172A. The selection of a consultant must result from negotiations that utilize a qualification based selection process. The process and any resulting contract must first be review by the Department of Transportation prior to use or execution.

On and or after August 4, 2022 up until the RFP opening date and time, the RFP for the proposal to provide construction engineering and inspection services for Lenola Town Center Improvements may be inspected at the Office of the Municipal Clerk, Town Hall, 111 West Second Street, Moorestown, New Jersey 08057-2480 (Telephone No. 856-235-0912, Ext. 3015) during normal business hours. Copies will be furnished to prospective bidders upon request. Please email your contact and company name, address, phone, fax, and email address with a request to receive a copy of the RFP to [phunt@moorestown.nj.us](mailto:phunt@moorestown.nj.us). RFP can be emailed or mailed upon request. If request is for USPS delivery, copies will be mailed upon payment of \$50, plus \$10.00 postage and handling. Checks shall be made payable to Moorestown Township. The payment for contract documents is non-refundable.

Each proposal must be enclosed in a sealed envelope addressed to Patricia L. Hunt, RMC, Township Clerk, Town Hall, 111 West Second Street, Moorestown, New Jersey 08057 marked on the outside with words: **RFP: CONSTRUCTION/INSPECTION MANAGEMENT**. Proposals shall be submitted in accordance with the instructions in the RFP. No bids will be accepted after 3:30 P.M. on September 7, 2022. The Township is not responsible for any bid mailed or hand delivered which is lost in transit or delivered late. Any bid received late, will be

returned unopened.

Any questions concerning this RFP must be directed to Moorestown Township, Nancy W. Jamanow, Director of Community Development in writing by email to [njamanow@moorestown.nj.us](mailto:njamanow@moorestown.nj.us).

Proposers are required to comply with requirements of NJSA 10:5-31 et seq. and N.J.A.C. 17:27 and N.J.S.A. 52:32-44.

Proposers must abide by the New Jersey Prevailing Wage Act, P.L. 1963, Chapter 150, as applicable.

The Township of Moorestown reserves the right to reject any or all proposals.

Patricia L. Hunt, RMC  
Township Clerk