

TOWNSHIP OF MOORESTOWN

RESOLUTION NO. 46-2022

**SETTING A FEE SCHEDULE
(ADMINISTRATION-VARIOUS)
FOR THE YEAR 2022**

BE IT RESOLVED, that the following fee schedule be adopted by the Township Council of the Township of Moorestown, County of Burlington, State of New Jersey, for miscellaneous fees and the various photocopies and documents requested from the public.

FEE SCHEDULE

Photocopies

- .05 cents per page for 8½ x 11
- .07 cents per page for 8½ x 14 and 11x17
- .50 cents additional per page for color copies (sizes above)

Postage costs will be charged along with a .25 cent stationary fee for any mailed documents. Costs for reproduction that must be outsourced will be charged at the cost incurred by the Township. In addition, a \$10.00 administrative fee will be charged.

Annual Mailing List for Meeting Notices and Agendas

Township Council \$21.00 (or \$1.75/month)

Annual Mailing List for Minutes

Township Council \$120.00

Miscellaneous Documents and Fees

Master Plan Reexamination Report (individual years)	\$10.00
Master Plan	\$45.00
Street Map	\$10.00
Zoning Map	\$10.00
Election District Map	\$20.00
CD of Audio, Text or Photographs	\$1.00 per CD
Fee for Returned Checks	\$20.00
Certificate of Redemption	\$25.00
Duplicate Tax Bill	\$4.00

Police Accident Report (when the request is not made in person an add'l) \$5 for 1st 3 pages and \$1 each page for each additional page, as provided by N.J.S.A. 39:4-131

Police Record/Document Any other fees that may be set by New Jersey Statute

Vital Statistics

Certified Copy of:

Birth, Death, Marriage,
Civil Union and/or Domestic Partnership Record: \$10.00 each copy

Solemnization of Marriage or Civil Union

Resident \$150/ceremony
Non-Resident \$200/ceremony

Special Service Charge (N.J.S.A. 47:1A-5.c.)

Whenever response to an Open Public Records Act or document request requires an extraordinary expenditure of time and effort, a special service charge may be assessed. Specifically, whenever response consumes two (2) or more hours of a township employee's time, the requestor shall be required to pay the hourly rate of the employee performing the work, beginning with the first hour, for the time that it takes to produce the documents requested. Shall the request take less than two (2) hours to complete, there shall be no fee charged for the time associated with obtaining the documents. Time for document production shall include, but not be limited to, research, document collection, creation, copying, production.

All fees shall become effective immediately.

<u>VOTE:</u>	
GILLESPIE	YES
MAMMARELLA	YES
LAW	YES
VAN DYKEN	YES
ZIPIN	YES

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Certified to be a true and correct copy of a Resolution adopted by the Township Council at its meeting on January 3, 2022.

Patricia L. Hunt, RMC
Township Clerk