The Township of Moorestown
Department of Community Development
111 West Second St. • Moorestown • New Jersey 08057
(856)235-0912 • FAX (856)914-3081
www.moorestown.nj.us

LAND DEVELOPMENT APPLICATION PROCEDURE
FOR PLANNING BOARD PUBLIC HEARING

The Planning Board typically holds public meetings once a month at 7:30pm in the Council Chambers in Town Hall, 111 West Second St., Moorestown NJ 08057. Please refer to the Planning Board’s Annual Notice for specific meeting dates, which can be found on the Planning Board page of the Township’s website under “Meeting Notices”.

**General Summary of Application Process**
Applications are to be submitted to the Department of Community Development at the letterhead address.

A determination of administrative completeness (ie: all necessary documents submitted, application and escrow fees paid) will be done.

If required, the application will be reviewed by the Planning Board professionals (ie: Engineer), Township Departments, and Township Committees. Revised and/or additional plans, documents may be required to be submitted during the review process. Once the review process has been determined to be complete, the application can be scheduled for public hearing.

The Planning Board Secretary will schedule the application for public hearing. You are required to comply with the legal notification and publication requirements in order for the application to be heard.

The Planning Board will approve/not approve the application at the public hearing. A Resolution of Decision will be generated, and memorialized at the next Planning Board meeting. Once the resolution has been memorialized, an original will be forwarded to the applicant, and the decision is to be published. If the application is approved, the applicant is responsible for the publication of decision. The date of publication starts the appeal period. Proof of publication is to be submitted to the Planning Board Secretary.
**Land Development Application**
There are checklists for each type of application (i.e., Preliminary Major Subdivision, Site Plan). Please refer to these checklists, which are not included in this packet, for submission requirements specific to each type of development. These checklists are available on the Planning Board page of the Township’s website in the Forms Section, or in the Township Code, or you can request them from the Department of Community Development.

**Land Development Application and Escrow Fees**
Please refer to the enclosed fee schedule or the Township of Moorestown code, which can be found on the Township’s website.

A completed Escrow Agreement and W9 form must be submitted at the time of application.

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The following are the number of copies of documents to be submitted at the time of application. **Please note, that additional copies may be required for the public hearing.**

<table>
<thead>
<tr>
<th>All</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrow Agreement</td>
<td>1</td>
</tr>
<tr>
<td>W9</td>
<td>1</td>
</tr>
<tr>
<td>Land Development Application</td>
<td>25</td>
</tr>
<tr>
<td>(with checklists if applicable)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subdivision/Site Plan</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Size Plans</td>
<td>12</td>
</tr>
<tr>
<td>Reduced Size Plan</td>
<td>3</td>
</tr>
<tr>
<td>Reports/Other Documents</td>
<td>12</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Minor Subdivision No New Lots/Minor Site Plan/Conditional Use/Other</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Size Plans</td>
<td>6</td>
</tr>
<tr>
<td>Reduced Size Plans</td>
<td>3</td>
</tr>
<tr>
<td>Reports/Other Documents</td>
<td>6</td>
</tr>
</tbody>
</table>
Township of Moorestown
Department of Community Development

**Land Development Application Fee Schedule**

*Chapter 158, Article II, Section 158-14 and Chapter 180, Article XXVI, Section 180-105*

<table>
<thead>
<tr>
<th>APPLICATION TYPE</th>
<th>APPLICATION FEES</th>
<th>ESCROW FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site Plan Preliminary</td>
<td>$280 plus $25 per acre</td>
<td>$1,525/acre; $5,000 minimum</td>
</tr>
<tr>
<td>Site Plan Final</td>
<td>$280 plus $25 per acre</td>
<td>$1,525/acre; $5,000 minimum</td>
</tr>
<tr>
<td>Minor Subdivision</td>
<td>$110</td>
<td>$1,700 per lot</td>
</tr>
<tr>
<td>Major Subdivision Preliminary</td>
<td>$225 plus $25 per lot</td>
<td>$775 per lot; $5,000 minimum</td>
</tr>
<tr>
<td>Major Subdivision Final</td>
<td>$225 plus $25 per lot</td>
<td>$775 per lot; $5,000 minimum</td>
</tr>
<tr>
<td>Minor Site Plan</td>
<td>$110</td>
<td>$5,000</td>
</tr>
<tr>
<td>Conditional Use</td>
<td>$110</td>
<td>$1,200 when not involved with a Site Plan or Subdivision</td>
</tr>
<tr>
<td>Site Plan Waiver</td>
<td>$110</td>
<td>$1,000</td>
</tr>
<tr>
<td>‘A’ Variance</td>
<td>$340</td>
<td>$570</td>
</tr>
<tr>
<td>‘B’ Variance</td>
<td>$340</td>
<td>$570</td>
</tr>
<tr>
<td>‘C’ Variance (Residential)</td>
<td>$55</td>
<td>$150 when not involved with a Site Plan or Subdivision</td>
</tr>
<tr>
<td>‘C’ Variance (Non-Residential)</td>
<td>$110</td>
<td>$150 when not involved with a Site Plan or Subdivision</td>
</tr>
<tr>
<td>‘D’ Variance</td>
<td>$340</td>
<td>$2,500</td>
</tr>
</tbody>
</table>

Certified Property Owner List: There is a $10.00 fee for the production of a certified list of property owners within 200’ of a property.

Escrow monies must be separate payment from application fees.

Chapter 180, Article XXVI, Section 180-105, Paragraph C states the following:

...The amounts specified for escrow are estimates.....all costs incurred shall be reimbursed by the applicant whether the application is approved or denied.
Township of Moorestown
Department of Community Development
111 West Second St., Moorestown, New Jersey 08057
Phone: 856-235-0912  Fax: 856-914-3081  www.moorestown.nj.us

DOCKET NO.: ___________________  DATE RECD.: ________________

ESCROW ACCOUNT NO.: ______________________________

APPLICATION FOR LAND DEVELOPMENT

SITE ADDRESS: __________________________________________

BLOCK/LOT: ___________________________  ZONE(S): ______________

PLEASE CHECK ALL THAT ARE REQUESTED:
☐ Minor Site Plan*  ☐ Appeal of Administrative Officer
☐ Preliminary Site Plan*  ☐ Interpretation
☐ Final Site Plan*  ☐ Bulk Variance
☐ Minor Subdivision*  ☐ Use Variance
☐ Preliminary Major Subdivision*  ☐ Design Exception
☐ Final Major Subdivision*  ☐ Submission Waiver
☐ Conditional Use*  ☐ Extension of Approval
☐ Other: ________________________________  ☐ Amendment/Revision to Approval:

*Required Check Lists for submission are not included with this form.

1. Applicant’s Name: _______________________________________
   Address: _______________________________________________
   Phone: ______________________  Fax: ______________  E-Mail: __________
   Status of Applicant:  ☐ Individual  ☐ Partnership*  ☐ Corporation*

*Must be represented by an Attorney.
Names and Addresses of all stockholders or individual partners owning at least 10% of stock
or interest per N.J.S.A. 40:55D-48.1 through 48.4. (Attach a separate sheet if necessary.)

If owner is different than the applicant, a notarized signature of the owner shall be provided on page 6.

2. Owner’s Name: _______________________________________
   Address: _______________________________________________
   Phone: ______________________  Fax: ______________  E-Mail: __________
   Contact Information (if owner is not an individual):
   Contact/Title: ___________________________________________
   Phone: ______________________  Fax: ______________  E-Mail: __________

Land Development Application page 1 of 6  form date 05-01-2014
3. Attorney’s Name: 
   Company Name: 
   Address: 

   Phone: ___________ Fax: ___________ E-Mail: ___________

4. Provide the name and address of person(s) preparing plans, reports and/or providing testimony at the hearing who should be included to receive copies of reports and/or correspondence generated by the Township (attach a separate sheet if necessary)
   Name: 
   Profession: ___________________________ NJ License(s): ___________________________
   Company Name: 
   Address: 

   Phone: ___________ Fax: ___________ E-Mail: ___________

5. Site Information:
   Block/Lot 
   Site Address 
   Size of Property sq.ft./acres 

   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________

   Is there any prior/pending Zoning Board of Adjustment or Planning Board applications involving this property?  □ YES  □ NO
   Docket No.: ___________________________ Status: ___________________________

6. Application Description:
   Please provide a description of the application, and if applicable, name of project, including any proposed development names:
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
7. **NON-RESIDENTIAL ONLY**  
**Existing** Conditions *(fill in all that apply):*
- Main Building: ________________ total square feet
- Accessory Building(s): ________________ total square feet
- ________________ total square feet
- Other Impervious: ________________ total square feet
- ________________ total square feet

8. **NON-RESIDENTIAL ONLY**  
**Dimensions of Proposed** *(fill in all that apply):*
- Main Building: _____ X _____ for a total of ________________ square feet
- Addition(s) to Main Bldg.: _____ X _____ for a total of ________________ square feet
- _____ X _____ for a total of ________________ square feet
- Accessory Building(s): _____ X _____ for a total of ________________ square feet
- _____ X _____ for a total of ________________ square feet
- Other Impervious: _____ X _____ for a total of ________________ square feet
- _____ X _____ for a total of ________________ square feet

**Fence Information:**  
Type: ___________________  
Height: ________________

**Sign Information:**  
Height: ________________  
Width: ________________  
Sign Area: ________________ square feet

9. **Variance, Design Exception, Submission Waiver**

**EXAMPLE:**

Article ___ IX ___, Section 180-25 ___, Paragraph ___ D ___

(a) Article, Section and Paragraph of Zoning Chapter 180 from which a **variance** is requested. *Cite each necessary.*

Article ______________, Section ______________, Paragraph ______________

Article ______________, Section ______________, Paragraph ______________

Article ______________, Section ______________, Paragraph ______________

(b) Article, Section and Paragraph of other chapters of the code from which a **design exception** is requested. *Cite each necessary.*

Article ______________, Section ______________, Paragraph ______________

Article ______________, Section ______________, Paragraph ______________

Article ______________, Section ______________, Paragraph ______________

(c) Checklist item(s) from which a **submission waiver** is requested. *Cite each separately.*

- ________________

- ________________

(d) Other.

- ________________
10. ADMINISTRATIVE SUMMARY OF VARIANCES, WAIVERS, AND DESIGN EXCEPTIONS

As part of the Application for Land Development, you are required to complete the information below for each variance, waiver, and design exception. Use separate sheets if necessary.

1. The variance, waiver or design exception being applied for:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

2. The specific amount that you are requesting and the current requirements of the Township Code: (For example: if the proposed side yard setback is 10 feet and the Code requires a minimum of 15 feet, then you are requesting a variance for a side yard setback of 10 feet instead of the required 15 feet.)

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

3. The reason(s) why you are applying for a variance, waiver or design exception as part of your application:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

4. Additional sheets attached for Administrative Summary of Variances, Waivers, and Design Exceptions. □ YES □ NO
11. RESIDENTIAL ONLY BUILDING & LOT COVERAGE WORKSHEET

Please fill out the worksheet as completely as possible. Include any items being removed in the PROPOSED column so that the total square footage accurately reflects the work being done.

Lot Size (1 acre = 43,560 square feet): __________________________ sq. ft.

<table>
<thead>
<tr>
<th>ITEM DESCRIPTION</th>
<th>EXISTING AREA (SQUARE FEET)</th>
<th>TOTAL AREA PROPOSED (SQUARE FEET)</th>
<th>REMARKS (DIMENSIONS, COMMENTS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. BUILDING FOOTPRINT (house &amp; attached garage)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. DETACHED GARAGE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. OTHER ROOFED STRUCTURES (i.e. sheds, gazebos, covered porches/decks, etc.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. OTHER ACCESSORY BUILDINGS (please specify)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. OTHER ACCESSORY BUILDINGS (please specify)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. DRIVEWAY (including stone)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. SIDEWALK/PATIO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. DECKING (not roofed)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. POOL (including surrounding concrete deck)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. OTHER (please specify)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11. OTHER (please specify)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**BUILDING COVERAGE** (ADD ITEMS 1 THROUGH 5)  

<table>
<thead>
<tr>
<th>S.F.</th>
<th>S.F.</th>
</tr>
</thead>
<tbody>
<tr>
<td>%*</td>
<td>%*</td>
</tr>
</tbody>
</table>

* DIVIDE THE TOTAL SQUARE FOOT AREA BY THE LOT SIZE TO DETERMINE THE % OF COVERAGE

**LOT COVERAGE** (ADD ITEMS 1 THROUGH 11)  

<table>
<thead>
<tr>
<th>S.F.</th>
<th>S.F.</th>
</tr>
</thead>
<tbody>
<tr>
<td>%*</td>
<td>%*</td>
</tr>
</tbody>
</table>

TOTAL % BUILDING COVERAGE PERMITTED: ______________
TOTAL % LOT COVERAGE PERMITTED: ______________

Land Development Application page 5 of 6  form date 05-01-2014
12. List any materials accompanying this application *(Attach a separate sheet if necessary)*:


13. I hereby certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true to the best of my knowledge and belief. I also understand that an amount equal to the actual expenditure by the Township for legal, engineering or other outside work will be billed to me. *(See Escrow Agreement)*.


Applicant’s Name *(please print)*


Applicant’s Signature __________________________ Date __________

14. I hereby consent to the filing of this application, plans and documents as well as other materials submitted herewith.

I further consent to the inspection of this property in connection with this application by relevant municipal officials.


Owner’s Name *(please print)*


Owner’s Signature* __________________________ Date __________

*Owner’s signature to be notarized if the Owner is someone other than the Applicant.*
NOTIFICATION & PUBLICATION INSTRUCTIONS
PLANNING BOARD PUBLIC HEARING

A. NOTIFICATION
All owners of property within 200' must be notified by certified mail or personal delivery of the public hearing. A certified list of property owners will be provided for a fee of $10.00. The certified mailing or personal delivery must be accomplished at least ten (10) days prior to the public hearing date to meet the legal requirements.

Obtain a receipt for personal delivery; make sure they date the receipt when they sign it.
Maintain the certified mail receipts. Proof of the completion of this step (Post Office receipts or signatures) must be delivered to this office the Friday before the hearing.

B. PUBLICATION
Publish a legal notice in the Official Newspaper, the Courier Post, announcing the public hearing. It must appear in the newspaper at least ten (10) days prior to the public hearing date to meet the legal requirements.

Courier Post Newspaper
Legal Ad Department
301 Cuthbert Road
Cherry Hill, NJ 08034
856-663-6000
Please send all legal notices to: cplegals@gannett.com

Proof of publication (supplied by the Courier Post) must be delivered to this office the Friday before the hearing.

C. AFFIDAVIT OF SERVICE
Submit completed Affidavit of Service form with proof(s) of notification and publication.

D. SAMPLE NOTICE
A sample notice is as follows. You must create your own original.

SAMPLE NOTICE

The Planning Board of The Township of Moorestown will hold a public hearing on (day of the week), (month/date/year), in the Council Chambers in Town Hall, 111 West Second St. Moorestown NJ 08057, at 7:30 p.m., to consider an application for (ie: Subdivision, Land Development, Conditional Use, Variance - choose appropriate description) in The Township of Moorestown, also known as (Block/Lot/Address). Land is to be (subdivided/developed) by (name). The applicant will be requesting any and all other variances, waivers and/or ordinance interpretations that may be necessary. At the public hearing, a plan, entitled (name of plan), will be considered and is on file and available for public inspection in the Department of Community Development, located at 111 West Second St., Moorestown NJ 08057 between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.
AFFIDAVIT OF SERVICE

STATE OF NEW JERSEY:

COUNTY OF BURLINGTON:

I, ____________________________________________, of full age, being duly sworn according to law, depose and say, that I reside at ________________________________.

in the Township of ________________________________, County of ________________________________, and State of New Jersey and that I did on ________________________________, 20______, at least ten (10) days prior to hearing date, give written notice of the hearing of this application to all property owners within 200 feet of the property, which is located at ________________________________, Moorestown New Jersey, and/or those public agencies required by Law, affected by docket number ________________________________.

Said notice was given either by hand delivery, or by certified mail to the property owner. Copies of the registered receipts and/or original signatures with dates are attached hereto.

Respectfully,

__________________________________________

(signature)

Sworn and subscribed to before me on this ________________________________, 20______

__________________________________________

A Notary Public of New Jersey

(08-08-11)
ESCROW AGREEMENT

Docket No.: ____________________________
Block/Lot: ____________________________
Address: ____________________________

THIS AGREEMENT made this __________ day of ________________, in the year of ____________.

Name/Address

________________________________________

________________________________________

________________________________________

Phone Number/Email Address

________________________________________

is hereinafter referred to as “Applicant”, the Planning Board or Zoning Board of Adjustment of the Township of Moorestown is hereinafter referred to as “Board”, and the Township of Moorestown in the County of Burlington is hereinafter referred to as “Township”.

WHEREAS, Applicant is proceeding under the Land Subdivision and Development Ordinance (hereinafter “Ordinance”, for approval of: ____________________________

______________________________; and

WHEREAS, the Ordinance requires the applicant to establish an escrow whereby work required to be performed by professionals employed by the Board will be paid for by the Applicant as required under the provisions of the ordinance cited above; now, therefore,

Section 1. PURPOSE
The Applicant agrees to pay all reasonable professional fees incurred by the Board for the performance of its duties.

Section 2. ESCROW ESTABLISHED
Applicant hereby creates an escrow to be established with the Department of Finance of the Township.

Section 3. ESCROW FUNDED
Applicant, upon execution of this agreement, shall pay to the Township, to be deposited in the depository referred to in Section 2, such sums as are required by Ordinance.

Section 4. INCREASE IN ESCROW FUND
If during the existence of this escrow agreement the funds held by the escrow holder shall be insufficient to cover any voucher or bill submitted by the professional staff and reviewed and approved by the Director of the Department of Community Development or his designee (hereinafter “Director”), Applicant shall
within fourteen (14) days from the date of receipt of written notice deposit additional sums with the escrow holder to cover the amount of the deficit referred to above and such additional amounts reasonably anticipated by the Director to be needed to complete the application process.

Unless otherwise shown, receipt shall be presumed to have occurred three (3) Days after mailing. The notice required under this paragraph shall be given by the Director or his designee. 

The written notice referred to in this paragraph shall be sent to:

Name/Address


Phone Number/Email Address


Section 5. TIME OF PAYMENT
The professionals referred to in this agreement, upon the conclusion of their services or periodically during the performance of their services shall submit voucher conforming to the requirements established by the Township for vouchers of the type and kind referred to under this paragraph. Said vouchers shall include the amounts of all fees and costs incurred as a result of the services set forth under Section 1 of this agreement.

Section 6. PAYMENTS FROM ESCROW FUNDS
The Director of his designee shall review the vouchers submitted by the professionals to determine whether the services have been performed in the manner and to the degree required by this agreement. Upon making a determination that said services have been performed properly, the Director or his designee shall process said vouchers submitted for work performed on behalf of the Township. At the conclusion of this processing, the amounts specified in said vouchers shall be paid by the escrow holder from the escrow established pursuant to this agreement.

IN WITNESS WHEREOF the parties hereto have set their hands and seal the date first written above.

Authorized Agent Name/Title (please print)

Authorized Agent Signature*
*If the applicant is a company/corporation, this agreement must be attested to by an appropriate officer or authorized attorney of record representing the applicant. 
*If the applicant is an individual, this agreement can be attested to by the applicant or authorized attorney of record representing the applicant.
Form W-9
(Request for Taxpayer Identification Number and Certification)

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:

- Individual/sole proprietor
- C Corporation
- S Corporation
- Partnership
- Trust/estate

Exemptions (see instructions):

- Exempt payee code (if any)
- Exemption from FATCA reporting code (if any)

Print or type See Specific Instructions on Page 2.

Address (number, street, and apt. or suite no.)
City, state, and ZIP code

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

Employer identification number

Part II Certification
Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

3. I am a U.S. citizen or other U.S. person (as defined below), and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out Item 2 above if you have not been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, Item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, other payments and interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here

Signature of U.S. person ▶

Date ▶

General Instructions
Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affect Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form
A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third-party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners’ share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,

- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,

- An estate (other than a foreign estate), or

- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-8 does not have been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

Cat. No. 10231X
Form W-9 (Rev. 8-2013)