

The Township of Moorestown

Department of Parks and Recreation

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Job Description: Counselor-In-Training 2019

General Description:

Counselors in training (CIT's) are **14-15 years old**. The CIT Program is a Jobs Training Program and CIT positions are unpaid. Working hours are 9am-1pm (unless stated otherwise), on assigned days at the various Summer Program Sites (Roberts School, Baker School, South Valley School and New Albany Recreation Center).

All CITs selected for this competitive program should be interested in working with children, possess maturity, flexibility, a strong work ethic and the ability to have fun.

- CITs will:
 - Be expected to attend every day for the duration of the program
 - Provide dates of absence if you know in advance of any doctor appointments or school related activity by June 3, 2019 - **No Exceptions** .
 - Be allowed one week vacation during this program. These dates must be submitted to the office by June 3, 2019 - **No Exceptions** .
 - Sign this CIT Agreement **complete with parent signature**
 - Be given specific roles and duties
 - Assist daily with camp set-up
 - Be partnered with Counselor for mentoring
 - Foster a sense of camp spirit and fun
 - Be a great role model for campers
 - Be given opportunities to take on responsibility and leadership roles
 - Attend all meetings and Orientation prior to the start of camp
 - Bring a parent to the required Orientation program

The goal of the program is to help CITs develop leadership skills that can be used throughout life. Additionally, this program will provide an environment where CITs can improve their interpersonal skills with younger children, peers and adults.

CIT Responsibilities With Campers: The CITs will be subject to the same code of behavior and policies as regular program staff and will participate in all aspects of the Department of Parks and Recreations Summer Park's Program. Under the supervision of a Site Supervisor CITs will:

- Recognize that as a CIT they are "role models" to younger campers and should act accordingly.
- Make the site a safe and fun place to be, helping to devise and plan games and activities.
- Help provide a safe and supportive atmosphere for participants.
- Help participants resolve conflicts.
- Participate in formal and informal activities.
- Maintain a positive and professional attitude at all times.