

TOWNSHIP OF MOORESTOWN

ORDINANCE NO. 29-2008

AN ORDINANCE AMENDING ORDINANCE NO. 734 "THE MOORESTOWN TOWNSHIP SALARIES AND COMPENSATION ORDINANCE OF 1973," AS AMENDED AND SUPPLEMENTED, BY PROVIDING FOR SALARY ADJUSTMENTS FOR CLERICAL AND CONFIDENTIAL EMPLOYEES

BE IT ORDAINED by the Township Council of the Township of Moorestown in the County of Burlington, State of New Jersey, that:

SECTION 1: The "Moorestown Salaries and Compensation Ordinance of 1973," (Ordinance No. 734) as amended and supplemented, is hereby amended as follows:

- A. Section 3.3 (a) and 3.3 (b) (clerical and confidential positions) are amended by deleting the respective wage tables and replacing them with Schedules A and B CLERICAL AND CONFIDENTIAL.

- B. Employees holding positions set forth in Section 3.3 (a) and 3.3 (b) (clerical and confidential) using three (3) sick days or less in a particular year may apply on December 1st of the year in question to sell back to the Township sick leave allocation at base pay. To receive approval, a clerical or confidential employee must have a minimum accumulation of 30 days sick leave to his credit, at all times before and after the sell-back, and utilize not more than three (3) days through December 31st of the year in which he applies. It is the employees holding positions in Section 3.3 (a) and 3.3 (b) (clerical and confidential) responsibility to complete the appropriate application (available in the Payroll Department) from between November 1st and December 1st and his or her decision shall be final.

Effective January 1, 2008 the sell-back sick leave schedule shall be as follows:

# DAYS USED	# OF ALLOWABLE SELL-BACK DAYS
Used 0 sick days	up to 10 days
Used 1 sick day	up to 8 days
Used 2 sick days	up to 7 days
Used 3 sick days	up to 5 days

- C. Employees hired as of January 1, 2009, holding positions set forth in Section 3.3 (a) and 3.3 (b) (clerical and confidential) will not be eligible for longevity during their employment with the Township.

- SECTION 2: This ordinance shall have effect insofar as necessary retroactively to December 21, 2007 and shall apply to work and services performed on and since December 21, 2007.
- SECTION 3: In all other respects, said Ordinance No. 734 as amended and supplemented shall remain in full force and effect.
- SECTION 4: All other ordinances and parts of ordinances and resolutions, insofar as they are inconsistent with any of the terms and provisions of this ordinance, are hereby repealed to the extent of such inconsistency only.
- SECTION 5: If any section, paragraph, sentence, clause, phrase, term, provision, or part of this ordinance shall be adjudged by any court of competent jurisdiction to be invalid or inoperative, such judgment shall not affect, impair or invalidate the remainder thereof phrase, term, provision, or part thereof directly involved in the controversy in which such judgment shall have been rendered.
- SECTION 6: This ordinance may be cited as Ordinance No. 29-2008

NOTICE

The ordinance published herewith was introduced and passed upon first reading at a meeting of the Township Council of the Township of Moorestown, County of Burlington, State of New Jersey, held on October 6, 2008. This ordinance will be further considered for final passage by the Township Council at a meeting to be held in the Auditorium of the William Allen Middle School, 801 North Stanwick Road, Moorestown, NJ on October 27, 2008 at 7:30pm or at any time and place to which such meeting may be adjourned. All persons interested will be given the opportunity to be heard concerning such ordinance. During the week prior to and including the date of such further consideration, copies will be made available at the Municipal Clerk's Office to any member of the general public who shall request such copies.

Patricia L. Hunt, RMC
Township Clerk

SCHEDULE A

Ordinance No. 29-2008

CLERICAL - 2008

3.5%

POSITION	INCRMNT	STEP D	STEP C	STEP B	STEP A	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Clerk	1,376	27,612	28,988	30,364	31,740	33,116	34,492	35,868	37,243	38,619	39,995	41,371
Clerk Typist	1,376	27,612	28,988	30,364	31,740	33,116	34,492	35,868	37,243	38,619	39,995	41,371
Clerk Stenographer	1,442	28,837	30,278	31,720	33,162	34,603	36,045	37,486	38,928	40,370	41,811	43,253
Deputy Mun. Court Administrator	1,585	31,543	33,128	34,713	36,299	37,884	39,469	41,055	42,640	44,225	45,811	47,396
Violations Officer	1,585	31,543	33,128	34,713	36,299	37,884	39,469	41,055	42,640	44,225	45,811	47,396
Principal Account Clerk	1,771	36,737	38,508	40,279	42,051	43,822	45,593	47,365	49,136	50,908	52,679	54,450
Principal Assessing Clerk - Typing	1,771	36,737	38,508	40,279	42,051	43,822	45,593	47,365	49,136	50,908	52,679	54,450
Principal Clerk	1,771	36,737	38,508	40,279	42,051	43,822	45,593	47,365	49,136	50,908	52,679	54,450
Principal Clerk - Typing	1,771	36,737	38,508	40,279	42,051	43,822	45,593	47,365	49,136	50,908	52,679	54,450
Principal Clerk Stenographer	1,933	37,695	39,628	41,561	43,493	45,426	47,359	49,292	51,225	53,158	55,091	57,024
Purchasing Assistant	1,585	31,543	33,128	34,713	36,299	37,884	39,469	41,055	42,640	44,225	45,811	47,396
Senior Account Clerk	1,585	31,543	33,128	34,713	36,299	37,884	39,469	41,055	42,640	44,225	45,811	47,396
Senior Account Clerk - Typing	1,585	31,543	33,128	34,713	36,299	37,884	39,469	41,055	42,640	44,225	45,811	47,396
Senior Assessing Clerk - Typing	1,585	31,543	33,128	34,713	36,299	37,884	39,469	41,055	42,640	44,225	45,811	47,396
Senior Clerk	1,585	31,543	33,128	34,713	36,299	37,884	39,469	41,055	42,640	44,225	45,811	47,396
Senior Clerk Stenographer	1,658	33,033	34,691	36,349	38,007	39,664	41,322	42,980	44,638	46,295	47,953	49,611
Senior Clerk Transcriber	1,585	31,543	33,128	34,713	36,299	37,884	39,469	41,055	42,640	44,225	45,811	47,396
Senior Clerk Typist	1,585	31,543	33,128	34,713	36,299	37,884	39,469	41,055	42,640	44,225	45,811	47,396
CLERICAL CONFIDENTIAL EMPLOYEES - 2008												
Principal Account Clerk/Confidential	1,771	36,987	38,758	40,529	42,301	44,072	45,843	47,615	49,386	51,158	52,929	54,700
Confidential	1,771	36,987	38,758	40,529	42,301	44,072	45,843	47,615	49,386	51,158	52,929	54,700
Senior Clerk Typist - Confidential	1,585	31,793	33,378	34,963	36,549	38,134	39,719	41,305	42,890	44,475	46,061	47,646

SCHEDULE B

Ordinance No. 29-2008

CLERICAL - 2009

3.5%

POSITION	INCRMNT	STEP D	STEP C	STEP B	STEP A	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Clerk	1,424	28,579	30,003	31,427	32,851	34,275	35,699	37,123	38,547	39,971	41,395	42,819
Clerk Typist	1,424	28,579	30,003	31,427	32,851	34,275	35,699	37,123	38,547	39,971	41,395	42,819
Clerk Stenographer	1,492	29,846	31,338	32,830	34,322	35,814	37,306	38,798	40,290	41,783	43,275	44,767
Deputy Mun. Court Administrator	1,641	32,647	34,288	35,928	37,569	39,210	40,851	42,492	44,132	45,773	47,414	49,055
Violations Officer	1,641	32,647	34,288	35,928	37,569	39,210	40,851	42,492	44,132	45,773	47,414	49,055
Principal Account Clerk	1,833	38,022	39,856	41,689	43,522	45,356	47,189	49,023	50,856	52,689	54,523	56,356
Principal Assessing Clerk - Typing	1,833	38,022	39,856	41,689	43,522	45,356	47,189	49,023	50,856	52,689	54,523	56,356
Principal Clerk	1,833	38,022	39,856	41,689	43,522	45,356	47,189	49,023	50,856	52,689	54,523	56,356
Principal Clerk - Typing	1,833	38,022	39,856	41,689	43,522	45,356	47,189	49,023	50,856	52,689	54,523	56,356
Principal Clerk Stenographer	2,001	39,014	41,015	43,015	45,016	47,016	49,017	51,017	53,018	55,019	57,019	59,020
Purchasing Assistant	1,641	32,647	34,288	35,928	37,569	39,210	40,851	42,580	44,132	45,773	47,414	49,055
Senior Account Clerk	1,641	32,647	34,288	35,928	37,569	39,210	40,851	42,492	44,132	45,773	47,414	49,055
Senior Account Clerk - Typing	1,641	32,647	34,288	35,928	37,569	39,210	40,851	42,492	44,132	45,773	47,414	49,055
Senior Assessing Clerk - Typing	1,641	32,647	34,288	35,928	37,569	39,210	40,851	42,492	44,132	45,773	47,414	49,055
Senior Clerk	1,641	32,647	34,288	35,928	37,569	39,210	40,851	42,492	44,132	45,773	47,414	49,055
Senior Clerk Stenographer	1,716	34,190	35,905	37,621	39,337	41,053	42,768	44,484	46,200	47,916	49,631	51,347
Senior Clerk Transcriber	1,641	32,647	34,288	35,928	37,569	39,210	40,851	42,492	44,132	45,773	47,414	49,055
Senior Clerk Typist	1,641	32,647	34,288	35,928	37,569	39,210	40,851	42,492	44,132	45,773	47,414	49,055
CLERICAL CONFIDENTIAL EMPLOYEES - 2009												
Principal Account Clerk/Confidential	1,833	38,272	40,106	41,939	43,772	45,606	47,439	49,273	51,106	52,939	54,773	56,606
Confidential	1,833	38,272	40,106	41,939	43,772	45,606	47,439	49,273	51,106	52,939	54,773	56,606
Senior Clerk Typist - Confidential	1,641	32,897	34,538	36,178	37,819	39,460	41,101	42,742	44,382	46,023	47,664	49,305

SCHEDULE C

Ordinance No. 29-2008

CLERICAL - 2010

3.75%

POSITION	INCRMNT	STEP D	STEP C	STEP B	STEP A	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Clerk	1.477	29,650	31,128	32,605	34,083	35,560	37,038	38,515	39,993	41,470	42,947	44,425
Clerk Typist	1.477	29,650	31,128	32,605	34,083	35,560	37,038	38,515	39,993	41,470	42,947	44,425
Clerk Stenographer	1.548	30,965	32,513	34,061	35,609	37,157	38,705	40,253	41,801	43,349	44,897	46,445
Deputy Mun. Court Administrator	1.702	33,871	35,573	37,276	38,978	40,680	42,383	44,085	45,787	47,490	49,192	50,894
Violations Officer	1.702	33,871	35,573	37,276	38,978	40,680	42,383	44,085	45,787	47,490	49,192	50,894
Principal Account Clerk	1.902	39,448	41,350	43,252	45,155	47,057	48,959	50,861	52,763	54,665	56,567	58,469
Principal Assessing Clerk - Typing	1.902	39,448	41,350	43,252	45,155	47,057	48,959	50,861	52,763	54,665	56,567	58,469
Principal Clerk	1.902	39,448	41,350	43,252	45,155	47,057	48,959	50,861	52,763	54,665	56,567	58,469
Principal Clerk - Typing	1.902	39,448	41,350	43,252	45,155	47,057	48,959	50,861	52,763	54,665	56,567	58,469
Principal Clerk Stenographer	2.076	40,477	42,553	44,628	46,704	48,779	50,855	52,931	55,006	57,082	59,157	61,233
Purchasing Assistant	1.702	33,871	35,573	37,276	38,978	40,680	42,383	44,085	45,787	47,490	49,192	50,894
Senior Account Clerk	1.702	33,871	35,573	37,276	38,978	40,680	42,383	44,085	45,787	47,490	49,192	50,894
Senior Account Clerk - Typing	1.702	33,871	35,573	37,276	38,978	40,680	42,383	44,085	45,787	47,490	49,192	50,894
Senior Assessing Clerk - Typing	1.702	33,871	35,573	37,276	38,978	40,680	42,383	44,085	45,787	47,490	49,192	50,894
Senior Clerk	1.702	33,871	35,573	37,276	38,978	40,680	42,383	44,085	45,787	47,490	49,192	50,894
Senior Clerk Stenographer	1.780	35,472	37,252	39,032	40,812	42,592	44,372	46,152	47,932	49,713	51,493	53,273
Senior Clerk Transcriber	1.702	33,871	35,573	37,276	38,978	40,680	42,383	44,085	45,787	47,490	49,192	50,894
Senior Clerk Typist	1.702	33,871	35,573	37,276	38,978	40,680	42,383	44,085	45,787	47,490	49,192	50,894
CLERICAL CONFIDENTIAL EMPLOYEES - 2010												
Principal Account Clerk/Confidential	1.902	39,698	41,600	43,502	45,405	47,307	49,209	51,111	53,013	54,915	56,817	58,719
Confidential	1,902	39,698	41,600	43,502	45,405	47,307	49,209	51,111	53,013	54,915	56,817	58,719
Senior Clerk Typist - Confidential	1,702	34,121	35,823	37,526	39,228	40,930	42,633	44,335	46,037	47,740	49,442	51,144

SCHEDULE D

Ordinance No. 29-2008

CLERICAL - 2011

4.0%

POSITION	INCRMNT	STEP D	STEP C	STEP B	STEP A	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Clerk	1,537	30,836	32,373	33,910	35,446	36,983	38,519	40,056	41,592	43,129	44,665	46,202
Clerk Typist	1,537	30,836	32,373	33,910	35,446	36,983	38,519	40,056	41,592	43,129	44,665	46,202
Clerk Stenographer	1,610	32,204	33,814	35,424	37,034	38,644	40,254	41,863	43,473	45,083	46,693	48,303
Deputy Mun. Court Administrator	1,770	35,226	36,996	38,767	40,537	42,308	44,078	45,848	47,619	49,389	51,160	52,930
Violations Officer	1,770	35,226	36,996	38,767	40,537	42,308	44,078	45,848	47,619	49,389	51,160	52,930
Principal Account Clerk	1,978	41,026	43,004	44,983	46,961	48,939	50,917	52,895	54,874	56,852	58,830	60,808
Principal Assessing Clerk - Typing	1,978	41,026	43,004	44,983	46,961	48,939	50,917	52,895	54,874	56,852	58,830	60,808
Principal Clerk	1,978	41,026	43,004	44,983	46,961	48,939	50,917	52,895	54,874	56,852	58,830	60,808
Principal Clerk - Typing	1,978	41,026	43,004	44,983	46,961	48,939	50,917	52,895	54,874	56,852	58,830	60,808
Principal Clerk Stenographer	2,159	42,096	44,255	46,413	48,572	50,731	52,889	55,048	57,206	59,365	61,524	63,682
Purchasing Assistant	1,770	35,226	36,996	38,767	40,537	42,308	44,078	45,848	47,619	49,389	51,160	52,930
Senior Account Clerk	1,770	35,226	36,996	38,767	40,537	42,308	44,078	45,848	47,619	49,389	51,160	52,930
Senior Account Clerk - Typing	1,770	35,226	36,996	38,767	40,537	42,308	44,078	45,848	47,619	49,389	51,160	52,930
Senior Assessing Clerk - Typing	1,770	35,226	36,996	38,767	40,537	42,308	44,078	45,848	47,619	49,389	51,160	52,930
Senior Clerk	1,770	35,226	36,996	38,767	40,537	42,308	44,078	45,848	47,619	49,389	51,160	52,930
Senior Clerk Stenographer	1,851	36,891	38,742	40,593	42,444	44,296	46,147	47,998	49,850	51,701	53,552	55,404
Senior Clerk Transcriber	1,770	35,226	36,996	38,767	40,537	42,308	44,078	45,848	47,619	49,389	51,160	52,930
Senior Clerk Typist	1,770	35,226	36,996	38,767	40,537	42,308	44,078	45,848	47,619	49,389	51,160	52,930
CLERICAL CONFIDENTIAL EMPLOYEES - 2011												
Principal Account Clerk/Confidential	1,978	41,276	43,254	45,233	47,211	49,189	51,167	53,145	55,124	57,102	59,080	61,058
Confidential	1,978	41,276	43,254	45,233	47,211	49,189	51,167	53,145	55,124	57,102	59,080	61,058
Senior Clerk Typist - Confidential	1,770	35,476	37,246	39,017	40,787	42,558	44,328	46,098	47,869	49,639	51,410	53,180

SCHEDULE E

Ordinance No. 29-2008

CLERICAL - 2012

4.0%

POSITION	INCRMNT	STEP D	STEP C	STEP B	STEP A	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Clerk	1,598	32,070	33,668	35,266	36,864	38,462	40,060	41,658	43,256	44,854	46,452	48,050
Clerk Typist	1,598	32,070	33,668	35,266	36,864	38,462	40,060	41,658	43,256	44,854	46,452	48,050
Clerk Stenographer	1,674	33,492	35,166	36,841	38,515	40,189	41,864	43,538	45,212	46,887	48,561	50,235
Deputy Mun. Court Administrator	1,841	36,635	38,476	40,317	42,159	44,000	45,841	47,682	49,524	51,365	53,206	55,047
Violations Officer	1,841	36,635	38,476	40,317	42,159	44,000	45,841	47,682	49,524	51,365	53,206	55,047
Principal Account Clerk	2,057	42,667	44,725	46,782	48,839	50,897	52,954	55,011	57,069	59,126	61,183	63,241
Principal Assessing Clerk - Typing	2,057	42,667	44,725	46,782	48,839	50,897	52,954	55,011	57,069	59,126	61,183	63,241
Principal Clerk	2,057	42,667	44,725	46,782	48,839	50,897	52,954	55,011	57,069	59,126	61,183	63,241
Principal Clerk - Typing	2,057	42,667	44,725	46,782	48,839	50,897	52,954	55,011	57,069	59,126	61,183	63,241
Principal Clerk Stenographer	2,245	43,780	46,025	48,270	50,515	52,760	55,005	57,250	59,495	61,740	63,985	66,230
Purchasing Assistant	1,841	36,635	38,476	40,317	42,159	44,000	45,841	47,682	49,524	51,365	53,206	55,047
Senior Account Clerk	1,841	36,635	38,476	40,317	42,159	44,000	45,841	47,682	49,524	51,365	53,206	55,047
Senior Account Clerk - Typing	1,841	36,635	38,476	40,317	42,159	44,000	45,841	47,682	49,524	51,365	53,206	55,047
Senior Assessing Clerk - Typing	1,841	36,635	38,476	40,317	42,159	44,000	45,841	47,682	49,524	51,365	53,206	55,047
Senior Clerk	1,841	36,635	38,476	40,317	42,159	44,000	45,841	47,682	49,524	51,365	53,206	55,047
Senior Clerk Stenographer	1,925	38,366	40,292	42,217	44,142	46,068	47,993	49,918	51,844	53,769	55,694	57,620
Senior Clerk Transcriber	1,841	36,635	38,476	40,317	42,159	44,000	45,841	47,682	49,524	51,365	53,206	55,047
Senior Clerk Typist	1,841	36,635	38,476	40,317	42,159	44,000	45,841	47,682	49,524	51,365	53,206	55,047
CLERICAL CONFIDENTIAL EMPLOYEES - 2012												
Principal Account Clerk/Confidential	2,057	42,917	44,975	47,032	49,089	51,147	53,204	55,261	57,319	59,376	61,433	63,491
Confidential	2,057	42,917	44,975	47,032	49,089	51,147	53,204	55,261	57,319	59,376	61,433	63,491
Senior Clerk Typist - Confidential	1,841	36,885	38,726	40,567	42,409	44,250	46,091	47,932	49,774	51,615	53,456	55,297