

**Moorestown Library
Board of Trustees Meeting
Moorestown, NJ 08057**

OFFICIAL ACTION

Meeting Minutes

Sept. 24, 2008

7:30 PM

Members Present:

K. Beam, J. Galbraith, C. Green, F. Keith, M. Jacobs, M. LoGiudice, M. Rafferty, Members Not Present:

J. Kligerman, C. Schultz, G. Walton

I. Open Public Meetings Act

II Meeting Minutes

1. Regular Meeting, July 16, 2008
2. Closed Meeting, July 16, 2008

Moved By: Mr. Green Second: Mrs. Beam Vote: 6-0

3. Special Meeting, August 27, 2008

Minutes for this meeting were not available for Board members.

III Presentation for Proposed Computer Tutoring Classes

Mr. Shakespeare made a presentation to the Board proposing a computer class to be conducted at the Library covering basic computer navigating concepts. The suggested date for the sessions is November.

Moved By: Mrs. Rafferty Second: Mrs. LoGiudice Vote: 6-0

IV. Financial Discussions

A. Approval of Expenditures in Excess of \$2,000.00

- a. An invoice in the amount of \$3,000 to Newsbank, Inc. – renewal of the annual subscription to the Philadelphia Inquirer online.
- b. An invoice in the amount of \$5,827.70 to Proquest, LLC – renewal of annual subscription to the New York Times on microfilm.

Moved By: Mrs. LoGiudice Second: Mrs. Beam Vote: 6-0

B. Monthly Financial Statements

- a. Budget Statement
- b. Cash Receipts
- c. Cash Disbursement Analysis Report
- d. Bequests and Donations Account

Moved By: Mrs. Rafferty Second: Mr. Green Vote: 6-0

V Director's Report

VI Board of Trustees Standing Committees Reports

A. Library Building Project Committee

- Kitchen & Associates Meeting. Presentation anticipated in November to Council.
- Ahern Painting. Donated faux painting to be done in October.

B. Marketing/Public Relations

- Update on Idea Lab. The signage that was presented on Main Street will be redone without chart, there will be a ½ page ad in the Sun and a flyer to be distributed throughout the schools.

C. Adult Programming

- Mrs. Kligerman communicated to the Board via Mrs. Jacobs that she is unable to commit time to this committee. Mrs. Jacobs solicited those attending the meeting if anyone is willing to work on this committee with ideas and coordination. At present there is a tentative program setup with Chef Coleman.

VII Agenda Resolutions

No. 010-2008. Resolution to enter into Closed Executive Session for the purpose of discussion of matters relating to personnel.

Moved By: Mr. Keith Second: Mrs. LoGiudice Vote: 5-0 (Rafferty not present)

No. 011-2008. Resolution to approve proposed marketing plan for \$2,000 moved from Reserve to Special Projects for months of October – December 2008.

Moved By: Mr. Keith Second: Mrs. LoGiudice Vote: 6-0

No. 012-2008. Resolution to approve transfer of \$7,334 from library reserves account to Special Projects budget line, to account for final installment payment from Library Development Solutions.

Moved By: Mr. Keith Second: Mr. Green Vote: 6-0

VIII Old Business

A. Burlington County Library System Discussion

IX New Business/Trustee Comments

A. Marley & Me Program.

The Idea Lab suggested a program with the upcoming movie, Marley & Me.

VIII Public Comment

Mr. Scholkoepf had a question with respect to the County Library System. The Board read the letter addressed to the Board from the County stating their disinterest in Moorestown joining the County System. He also inquired about paid tutors using the Library and the liability to the Library should there be an injury. Mr. Galbraith will be looking into this concern. Another comment was made about recent inconsistency of the minutes and agendas posted on the web site. The Board alerted the audience that the Board is doing what is required of them and that web postings are a courtesy to the township patrons.

IX Closed Session (If Necessary)

A motion was made to approve the request for a part time Children's Librarian working 19 hours per week at \$19/hour without benefits.

Moved By: Mr. Green Second: Mr. Keith Vote: 5-0 (Rafferty not present)

X Adjournment