

**THE TOWNSHIP OF MOORESTOWN
DEPARTMENT OF COMMUNITY DEVELOPMENT
DEMOLITION APPLICATION
ZONING ORDINANCE CHAPTER 96**

Date Received: _____

Applicant Information:

Name: _____

Address: _____

Phone: _____ Fax: _____

Owner Information:

Name: _____

Address: _____

Phone: _____ Fax: _____

Property Identification

Address: _____

Block(s): _____ Lot(s): _____

Structure to be demolished: _____

If the proposed demolition is of a building or portion of a building that is greater than 75 years old **and** is greater than 500 square feet in area, a Public Hearing before the Appearance Committee **is required**. The Applicant will also be required to notify the organizations listed below, and all property owners within 200 feet of the property on which the building is located, by certified mail and to publish a Legal notice in the Burlington County Times or the Courier Post stating the date, time, location and subject of the Public Hearing. Attached to this permit form is a sample notification. The notice must be published in the newspaper and mailed to the organizations and property owners **at least 10 days prior to the meeting**. A certified list of names will be provided for a fee of \$10.00. All notifications and proof of publication in the newspaper must be brought to the Zoning Office **at least 10 days prior to your scheduled hearing**.

Zoning Officer: _____

Date: _____

Dept. of Public Works: _____

Date: _____

Construction Official: _____

Date: _____

A certified list of property owners within 200' of the property will be provided for a fee of \$10.00. All property owners provided on the list must be noticed by certified mail and/or personal service (original signatures and dates) at least 10 calendar days prior to the hearing. In addition to the certified list that is provided, please be sure to notice the following organizations:

Moorestown Historical Society – Lisa Knell
P.O. Box 477
Moorestown, New Jersey 08057

Moorestown Business Association – Mark Morgan
P.O. Box 358
Moorestown, New Jersey 08057

Moorestown Improvement Association – Ed Armstead
325 Farmdale Road
Moorestown, New Jersey 08057

A notice must be published in the Courier Post or the Burlington County Times at least 10 calendar days prior to the hearing. Please provide this office with the Affidavit of Publication. To have the notice published, please contact either the Courier Post or the Burlington County Times:

Burlington County Times
Attn: Legal Advertising
4284 Route 130 North
Willingboro, NJ 08046
Phone: 609-871-8100
Fax: 609-871-8179
bctpublicnotices@phillyburbs.com

Courier Post
Attn: Legal Advertising
P.O. Box 5300
Cherry Hill, NJ 08034
Phone: 856-663-7100
Fax: 856-663-3190
classifiedads@courierpostonline.com

Below is a sample notice, which will be needed for the publication in the newspaper as well as the mailings to the organizations and property owners.

SAMPLE NOTICE

The Appearance Committee of the Township of Moorestown will hold a public hearing on (DATE), at the North Church Street Recreation Center, Third Floor, at 7:30 p.m., to consider an application (LIST ITEM TO BE ADDRESSED) in the Township of Moorestown, also known as (BLOCK / LOT / ADDRESS). The building listed is to be demolished. At the public hearing, the proposed demolition application will be considered and will be on file and available for public inspection in the Department of Community Development, Town Hall, 2 Executive Drive, Suite 9, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

Once the notices are completed, please provide this office with the original certified mail receipts and/or original dated signatures, along with the affidavit of publication from the newspaper.